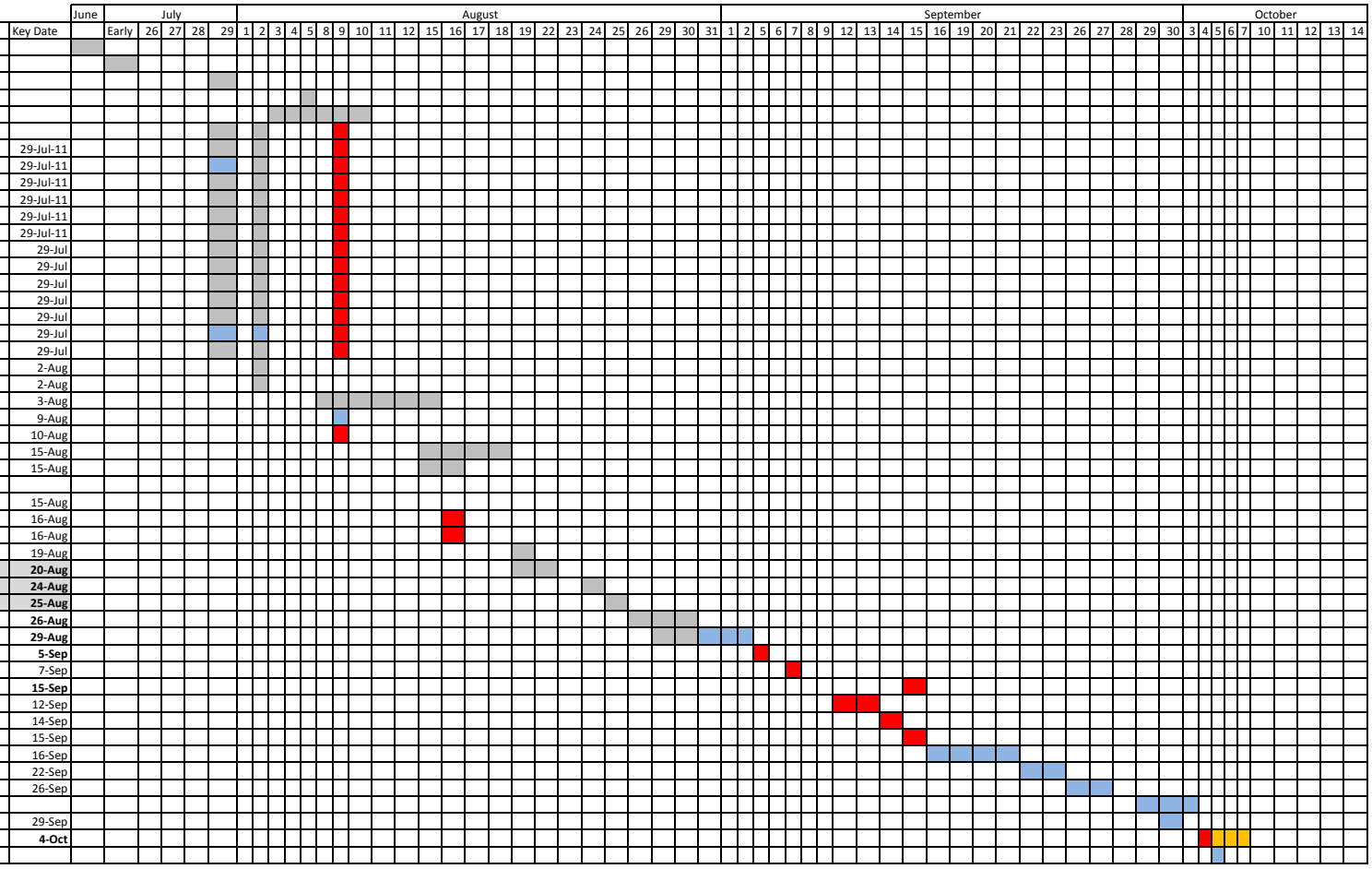
Golden & Area A's Vital Signs
Work Breakdown Structure & Gantt Chart

Legend

- Actions completed
- Actions to be completed on time
- Actions to be completed late
- Milestones/Deadlines

		Task	Responsibility	Key Date
1		Circulate 1st Round of Data to SC	Ryan	
2		Circulate 2nd Round of Data to SC	Ryan	
3		Circulate 3rd Round of Data to SC	Ryan	
4		Circulate Aug Round of Data to SC	Ryan	
5		Circulate Special Request Data to SC	Ryan	
6		1st Draft 'Issue Area' Working Files		
6	i	Gap between Rich & Poor	Joyce deBoer	29-Jul-11
6	ii	Safety	Troy Durand	29-Jul-11
6	iii	Health	Nola Milum	29-Jul-11
6	iv	Learning	Monica De	29-Jul-11
6	v	Housing	Marcella LaFever	29-Jul-11
6	vi	Getting Started	Denise English	29-Jul-11
6	vii	Arts & Culture	Denise English	29-Jul
6	viii	Environment	Sara Davis	29-Jul
6	ix	Work	Holly Magoon	29-Jul
6	x	Belonging & Leadership	Sara Davis	29-Jul
6	xi	Introductory Section	Holly Magoon	29-Jul
6	xii	Getting Around	Denise English	29-Jul
6	xiii	Economic	Ryan Watmough	29-Jul
7		SC Issue Area Review Meeting	Steering Committee	2-Aug
8		Review 'Issue Area' Working Files & Opinionaire	Steering Committee	2-Aug
9		Publish Online Opinionaire	Ryan Watmough	3-Aug
10		Request for Local Photos	Ryan Watmough	9-Aug
11		2nd Draft 'Issue Area' Working Files Due	Steering Committee	10-Aug
17		Analyze Opinionaire Results	Steering Committee	15-Aug
12		Final Draft 'Issue Area' Working Files Due	Steering Committee	15-Aug
13		Register VS URL (wait for Anne-Marie)	Ryan Watmough	
14		Update VS homepage text & photos	Ryan Watmough	15-Aug
15		SC Issue Area Grading	Steering Committee	16-Aug
16		Photo selection	Ryan Watmough	16-Aug
17		Mock up text in VS Template	Ryan & Denise	19-Aug
18		**Consolidate text in VS Template**	**Steering Committee**	**20-Aug**
19		**Editing Team to make changes in VS Template**	**Editing Team**	**24-Aug**
20		**SC review VS Report**	**Steering Committee**	**25-Aug**
21		**VS Report reviewed by Pros**	**Andrew S. & Terri M.**	**26-Aug**
22		**Insert Photos**	**Ryan Watmough**	**29-Aug**
23		**SC finalize VS version**	**Steering Committee**	**5-Sep**
24		Files to Printer (PrintWest in SASK)	Ryan Watmough	7-Sep
25		**SC finalize 'long form reports'**	**Steering Committee**	**15-Sep**
26		Printer sample	Printer	12-Sep
27		SC Proof & Respond	Steering Committee	14-Sep
28		Printer plates and prints all copies	Printer	15-Sep
29		Print, dry & staple full run	Printer	16-Sep
30		Ship full run	Printer	22-Sep
31		Receive VS copies	Ryan Watmough	26-Sep
32		Distribute VS		
33		Send Local News Release	Ryan Watmough	29-Sep
34		**National Release Date**	**Steering Committee**	**4-Oct**
35		Golden Release Party	GDCF & SC